



**TAYLOR TOWN COUNCIL
REGULAR MEETING MINUTES**

Thursday January 7, 2021 7:00 pm

Town Hall

425 Papermill Road

Taylor, Arizona

Mayor

David Smith

Vice-Mayor

Jason Brubaker

Council Members

Bill Baldwin

Sherry Cosper

Dustin Hancock

Kris Neff

Shawn Palmer

CALL TO ORDER: Mayor Smith called the meeting to order at 7:00pm

COUNCIL PRESENT: Mayor Dave Smith, Vice Mayor Jason Brubaker (phone), and Council Members Bill Baldwin, Shawn Palmer, Sherry Cosper, Dustin Hancock, and Kris Neff

STAFF PRESENT: Gus Lundberg, Town Manager; and Geri Judd, Town Clerk

VISITORS: See list

PLEDGE OF ALLEGIANCE: Led by Councilman Baldwin

INVOCATION: Offered by Councilman Hancock

CALL TO THE PUBLIC: None

CONSENT AGENDA

- A. Approve meeting minutes of December 10, 2020
- B. Approve December 2020 Check Register

A motion was made by Councilwoman Cosper to approve the consent agenda as presented; seconded by Councilman Palmer; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock and Neff voting in favor.

DISCUSSION/ACTION ITEMS

1. Northland Pioneer College Update

Bestyann Wilson, NPC Friends & Family Program Director gave an update on NPC's Fall semester; the semester was in a hybrid format; students could do quizzes by zoom; hands on classes took place in controlled environments to allow social distancing. After Thanksgiving Covid-19 numbers increased, modifications were made so courses can be online.

Following the departure of NPC's President, Mark Vest; a group has been selected to assist with finding a new President; the position will be advertised nationwide. There are plans to hold a Spring Festival.

2. Consideration and Action Regarding Abandonment of Roadways in Capps Subdivision Parcels 205-38-001 thru 0033

Gus said the Capps subdivision off 700 West, has changed ownership, the new owner would like the town to abandon the roadway to eliminate traffic through there; the town would no longer maintain the roadway.

A motion was made by Councilman Palmer to approve the abandonment of roadways in Capps Subdivision; seconded by Councilman Hancock; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

3. Consideration and Action Authorizing Town Manager to Submit Grant Application for Airport Taxiway Slurry Seal Project

Gus reported the Airport fencing and runway project is nearing completion. The town has been working with the FAA to get the next phase moving forward; the pavement preservation project will be Federally funded at approximately 91% the remainder will be split with the State.

Gus said Scott Bell with Morrison-Maierle is available to answer any questions; Mr. Bell has been evaluating the crakes and looking into what town staff can do to save costs.

Gus said tonight's request is to authorize him to submit the grant application; and the town match would be approximately \$12,500.

Councilman Hancock asked if the project is only sealing or does it include repairs? Mr. Bell said there are some cracks that will require millings and topcoat seal.

A motion was made by Mayor Smith to authorize Gus Lundberg, Town Manager to submit the grant application for the Airport Taxiway Slurry Seal Project; seconded by Councilman Baldwin; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

4. Consideration and Action of Task Order No. 2 for Design and Construction Administration of Taxiway Slurry Seal Project with Morrison-Maierle, Inc.

Gus reported this item goes along with the above Airport taxiway project; the town has worked with Morrison-Maierle for the past seven years; Gus recommends the town work with them on this project as well.

A motion was made by Councilman Palmer to approve Task Order #2 Design and Construction Administration of the Airport Taxiway Slurry Seal Project with Morrison-Maierle, Inc.; seconded by Councilman Hancock; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

5. Consideration and Action of Resolution R2021-01 Authorize the Application for a WIFA Loan to Fund a Wastewater Capital Improvement Project

Gus introduced Edward Farrell and Dick Williams; Gus said Mr. Farrell has been working with WIFA to get an idea of how WIFA funds can reduce the loan; there are two projects regarding wastewater and drinking water separately; the project would involve solar installation at the wastewater treatment plant.

Mr. Farrell said there is an additional 20% discount that the town may qualify for; the WIFA loan rate is 6%; there should be a report ready for council in the next 30-45 days.

Gus added that both resolutions are identical; one for wastewater and one for drinking water. Gus noted that before any funding moves forward, more will be brought to council for approval.

A motion was made by Mayor Smith to approve Resolution R2021-01; seconded by Councilwoman Cosper; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

6. Consideration and Action of Resolution R2021-02 Authorize the Application for a WIFA Loan to Fund a Water System Capital Improvement Project

Gus reported this is the same item as above.

A motion was made by Councilwoman Cosper to approve Resolution R2021-02; seconded by Mayor Smith; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

7. Presentation Regarding Library Grant

Ella McAdams reported that the Library has received a \$39,000 State grant for expansion of the children's area and a flexible seating area for parents and children; the space would expand into the meeting area; and a meeting room would need to be created; the new flex space will have new electrical; and a hands-on learning area used in a multipurpose fashion.

Mayor Smith asked if the grant would be enough to finish the project; Ella said there was one bid received for \$78,000 and Snowflake Council has committed to the project. Councilman Neff asked about furniture; Ella said they will try to use existing and a small amount out of the Library budget; funds from book sales and Friends of the Library will also be used toward furnishings.

8. Consideration and Action Ratifying Submission of and Accepting the Airport Loop Road Grant

Gus said in May he applied for an economic grant with ADOT and the Commerce Authority, the town received a \$220,000 grant with a local match to pave the remaining section of Airport Loop Road; there has been no design as of yet, but the project would be good for the town.

A motion was made by Mayor Smith to accept submission of the Airport Loop Grant; seconded by Councilman Baldwin; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

9. Consideration and Action Regarding FY21 Budget Adjustments to Airport, Administration, and Library

Gus reported there are some budget adjustments needed; an additional \$8,000 on top of the Library grant received for the renovation project; Administration department to expand the town’s internet connection; which would give the ability to share server connection and possibly offer Wi-Fi at town facilities at a cost of \$20,000; the Airport is undergoing a small office and hallway remodel; there is some interest in office leasing at the Airport, generating some revenue; and there are some wiring issues that need taken care of which is a \$10,000 increase.

A motion was made by Councilwoman Cosper to approve budget adjustments as discussed; seconded by Councilman Hancock; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

10. Consideration and Action Regarding Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR)

Gus reported that the CAFR was submitted the end of December for approval; sales tax has increased by over \$500,000; the town has been conservative with budget on sales tax; the town is in good financial health and does not carry a lot of debt.

A motion was made by Councilwoman Cosper to approve the Fiscal Year 2020 Comprehensive Annual Financial Report; seconded by Councilman Hancock; motion carried 7-0 with Mayor Smith, Vice Mayor Brubaker, and Council Members Palmer, Cosper, Baldwin, Hancock, and Neff voting in favor.

11. Summary of Current Events:

- A. Mayor
- B. Council Members
- C. Town Manager

Rodeo bleacher welding is near complete; welding inspector will be approving final work.
Snowflake pool roof has been removed by Restore Pro; new insulated metal roof is on site.
Update on progress of pool and working on reconfiguring restrooms at the pool.

12. Adjournment: There being no further business Mayor Smith adjourned the meeting 8:05pm

Certification of Minutes:

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 7th day of January 2021. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 7th day of January 2021

Geri Judd-Town Clerk