



TOWN COUNCIL MEETING CALL TO THE PUBLIC REQUEST

All public requests to speak to the Town Council during the Call to the Public portion of the meeting must be submitted to the Town Clerk prior to the beginning of the meeting, using this form. Speakers will be recognized by the Mayor (or presiding officer) and will be called to the podium. The following rules apply to all public participation when attending a Town Council meeting:

- ‘Call to the Public’ is a privilege afforded the public by the Council. Meetings are open to the public but not as a public forum.
- Civility, courtesy and respect will be maintained at all times.
- Speakers will be limited to no more than three (3) minutes, unless further time is granted by Council.
- The public may comment directly to the Council during ‘Call to the Public’ concerning matters within Town jurisdiction but that are not on the posted agenda;
- Council will take no action on matters presented during ‘Call to the Public’;
- Council may respond to criticism, ask staff to review a matter or direct staff to include the matter on a future agenda;
- Unauthorized remarks or demonstrations from the audience, such as clapping, yelling, or physical demonstrations will not be tolerated. Anyone, including speakers, who verbally attack other individuals, groups, elected officials and staff, or otherwise becomes boisterous while addressing or attending the meeting, shall be ruled out of order.
- The Mayor (or presiding officer) shall instruct the person(s) to immediately leave the meeting and grounds of the facility. Should they refuse to comply the Chief of Police shall be authorized to remove them.

NAME OF ORGANIZATION (IF APPLICABLE): _____

NAME OF SPEAKER: _____

IS SPEAKER A TAYLOR RESIDENT? Y ____ N ____

STREET ADDRESS: _____

PHONE: _____ EMAIL: _____

BRIEF DESCRIPTION OF ISSUE: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

Adopted by Council on December 9, 2009