



## TAYLOR TOWN COUNCIL REGULAR MEETING MINUTES

Thursday June 6, 2019 7:00 pm

Town Hall  
425 Papermill Road  
Taylor, Arizona

**Mayor**  
David Smith  
**Vice-Mayor**  
Carl Cosper  
**Council Members**  
Bill Baldwin  
Jason Brubaker  
Fay Hatch  
Shawn Palmer  
Kyle Peck

**CALL TO ORDER:** Mayor Smith called the meeting to order at 7:00 pm  
**COUNCIL PRESENT:** Mayor David Smith, Vice Mayor Carl Cosper, Council Members Kyle Peck, Bill Baldwin, Jason Brubaker, and Shawn Palmer  
**COUNCIL ABSENT:** Councilman Fay Hatch  
**STAFF PRESENT:** Manager Gus Lundberg, Fire Chief Willie Nelson, and Clerk Geri Judd  
**VISITORS:** See list  
**PLEDGE OF ALLEGIANCE:** Led by Mayor Smith  
**INVOCATION:** Offered by Councilman Brubaker

**CALL TO THE PUBLIC:** Lonny Sherwood addressed the council concerning the walking path near his home; the path has taken part of the ditch resulting in more water on his property; Mr. Sherwood is also concerned that his neighbor's house is in the line of water.

### CONSENT AGENDA

- A. Approve Council Meeting minutes of April 4, 2019
- B. Approve Work Session minutes of April 23, 2019
- C. Approve Joint Council Meeting minutes of May 2, 2019
- D. Approve April and May 2019 Check Registers

**A motion by Vice Mayor Cosper to approve the consent agenda as presented; seconded by Councilman Peck; passed 5-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Peck, Baldwin and Palmer voting in favor. Councilman Brubaker abstained from voting**

### DISCUSSION/ACTION ITEMS

- 1. Consideration of Department of Revenue Transaction Privilege Tax Administration IGA**  
Manager Gus Lundberg said the Arizona Department of Revenue (ADOR) made some changes to the TPT Tax Administration Agreement; the League of Cities has provided a summary of the changes; larger cities previously collected the tax themselves; new legislation has mandated that all cities have the ADOR collect the tax.

Gus requested Council authorize him to execute the revised IGA. Council asked how the tax breakdown is calculated; Gus replied that Council may established different tax rates; however, the ADOR is responsible for collecting the tax.

**A motion was made by Councilman Brubaker to authorize Manager Gus Lundberg authority to execute the IGA with the Department of Revenue for Transaction Privilege Tax Administration; seconded by Councilman Palmer; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Peck, Baldwin, Brubaker and Palmer voting in favor.**

- 2. Consideration of Water Meter Reread Service Fee**  
Manager Gus Lundberg said due to the new water rates and increased water consumption there has been an increase in meter reread requests. Staff is proposing a service fee of \$25.00 if the initial read is correct. Council asked if reread requests are common; Gus replied after billing goes out there has been an increase. Council discussed waiting a year to give residents a chance to get used to the new fees; a lower fee if the meter reader is responsible for the read error; public education; and sending out a reminder of the rate increase. Gus said the fee could be brought before Council in July with the updated fee schedule.

**3. Consideration of Local Public Safety Retirement Board Appointments**

Manager Gus Lundberg reported the Fire Department is now a member of PSPRS; one requirement is to establish a local board who will meet twice per year, to review new member and retirement applications.

Gus said the board consists of five members; two fire fighters elected by co-workers; a chairperson either the Mayor or a designee; and two citizens at large; Rhonda Krouse has offered to serve as board secretary, this position is not a voting member. Retiring Police Chief Larry Scarber and Snowflake Town Clerk Katie Melser have both offered to serve; both currently serve on the Snowflake-Taylor Police Board. Fire Chief Willie Nelson has offered to serve as chairperson.

Chief Nelson added that firefighters Josh Seigfried and Mead Tenney were chosen by their peers to serve on the local board.

**A motion was made by Mayor Smith to approve the appointment of Fire Chief William Nelson, Chairman; Police Chief Larry Scarber, member at large; Katie Melser, member at large; and Rhonda Krouse, Secretary to the local Public Safety Retirement Board based on approval of serving on both boards; seconded by Councilman Peck; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Brubaker, Palmer, Baldwin and Peck voting in favor.**

**4. Consideration of Standard Forms For Video Service License Application/Affidavit and Agreement**

Manager Gus Lundberg said Senate bill SB1140 requires municipalities to issue a uniform video service license application and form to video and cable providers; the new forms must be approved by July 1. Gus added that Cable One's Franchise Agreement renewed in 2015 for 15 years.

**A motion was made by Councilman Peck to approve the Video Service License Application/Affidavit and Agreement forms; seconded by Vice Mayor Cosper; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Peck, Baldwin, Palmer and Brubaker voting in favor.**

**5. Consideration of Personnel Policy Manual Updates**

Manager Gus Lundberg said staff has updated the Personnel Policy Manual adding a stipulation to receiving vacation leave payout upon termination, employees must provide two weeks written notice; bereavement leave for additional family members; and updating the drug/alcohol policy.

**A motion was made by Mayor Smith to approve the Personnel Policy Manual updates as recommended; seconded by Vice Mayor Cosper; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Brubaker, Palmer, Baldwin and Peck voting in favor.**

**6. Consideration to Accept Property at South End of the Reed Hatch Memorial Cemetery from LDS Church**

Manager Gus Lundberg said Monty Hancock on behalf of the Silver Creek Stake approached him concerning the seven-half acre pasture South of the Cemetery; local leaders thought this property was turned over to the Town in the early 90's; there is a stipulation that the property is to be used for cemetery expansion.

Gus said there is an irrigation co-op that operates a well on the property; Gus requested that a 50'x50' piece of the property be deeded to the co-op to continue operation of the well; a municipality trying to establish water rights and utilize the well is not recommended. Gus said the Church would split the closing costs and designate who is to operate and maintain the field.

Councilman Peck asked if the co-op would continue to maintain the well; Gus replied yes. Mayor Smith asked if the co-op is established; Gus replied his understanding is they are. Gus requested Council approval to close on the Quit Claim Deed to transfer the property.

**A motion was made by Mayor Smith to accept property at the South End of the Reed Hatch Memorial Cemetery from the LDS Church and authorize Manager Gus Lundberg to close on the transaction; seconded by Councilman Peck; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Brubaker, Palmer, Baldwin and Peck voting in favor.**

Gus added there are currently church members maintaining the field; and will indemnify the Town. Vice Mayor Cosper asked if the property is part of the Church welfare program, Gus said his understanding is this property has nothing to do with the program.

- 7. Executive Session:** Discussion or consultation for legal advice with the attorney or attorneys of the public body related to pending and potential litigation associated with the Little Colorado River Adjudication and other legal issues regarding the Town's water supply pursuant to A.R.S. §38-431.03(A)(3) and (A)(4)

**A motion was made by Mayor Smith to recess into executive session to include the Town Manager and Town Clerk; seconded by Councilman Baldwin; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Brubaker, Palmer, Baldwin and Peck voting in favor. 7:50 pm**

**Council reconvened the regular session at 8:47 pm**

- 8. Post Executive Session:**

Mayor Smith said this has been something the Town has been involved in for the past 25 years; over the past year, charges and expenses have increased; the Town would like to continue the fight.

**A motion was made by Mayor Smith to give Town Manager Gus Lundberg direction to sever and leave participation in the Little Colorado River Adjudication Coalition and seek other counsel; seconded by Vice Mayor Cosper; passed 6-0 with Mayor Smith, Vice Mayor Cosper, and Council Members Brubaker, Palmer, Baldwin and Peck voting in favor.**

- 9. Summary of Current Events:**

A. Council Members

Councilman Peck - Approval from ADOT for Anvil Parade; route will stay the same as last year

Councilman Brubaker - June 21<sup>st</sup> Snowflake-Taylor Auction Dinner

B. Town Manager

July 4, 2019 Council meeting moved to July 11, 2019 at 7:00 pm

Kick-off meeting with State Department of Emergency Management for grant award of Pinedale Wash Flood Control Mitigation

Staff is soliciting bids for storm water pipe on 700 West to run from Center to Papermill

July 4<sup>th</sup> pancake breakfast will be served on July 6th; Taylor-Snowflake Fire Department will assist

- 10. Adjournment:** There being no further business Mayor Smith adjourned the meeting 8:55 pm

***Certification of Minutes:***

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 6th day of June 2019. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 6th day of June 2019

\_\_\_\_\_  
Geri Judd-Town Clerk