



**TAYLOR TOWN COUNCIL
SPECIAL MEETING MINUTES
Tuesday February 12, 2019 7:00 pm
Town Hall
425 Papermill Road
Taylor, Arizona**

Mayor
David Smith
Vice-Mayor
Carl Cosper
Council Members
Bill Baldwin
Jason Brubaker
Fay Hatch
Shawn Palmer
Kyle Peck

CALL TO ORDER: Mayor Smith called the meeting to order at 7:00 pm
COUNCIL PRESENT: Mayor David Smith, Vice Mayor Carl Cosper, Fay Hatch, Kyle Peck, Bill Baldwin, Shawn Palmer, Jason Brubaker (7:30)
STAFF PRESENT: Manager Gus Lundberg, Public Works Director Jeremy Peters, Fire Chief Willie Nelson, Police Chief Larry Scarber and Clerk Geri Judd
VISITORS: See list
PLEDGE OF ALLEGIANCE: Led by Councilman Peck
INVOCATION: Offered by Councilman Baldwin

CALL TO THE PUBLIC: Cindy Schrieber addressed the council; she asked if the Silver Creek Senior Center contribution would be in this year's budget.

CONSENT AGENDA

- A. Approve Council Meeting minutes of January 17, 2019
- B. Approve January 2019 Check Register

A motion was made by Mayor Smith to approve the consent agenda as presented; seconded by Councilman Hatch; motion carried unanimously

DISCUSSION/POSSIBLE ACTION

1. Public Hearing – Adoption of Fiscal Year 2018-2019 Town Budget

Mayor Smith opened the public hearing; receiving no public comment the hearing was closed

2. Consideration of Resolution R2019-02 Adopt Fiscal Year 2018-2019 Final Budget

Manager Gus Lundberg reported that the tentative budget was adopted in July; since there is no property tax levied there is no required deadline to adopt the final budget. Gus noted there are no significant changes to the budget of \$9,353,950.

Gus said this is the first year that Recreation is being managed full time by the town; previously Parks and Recreation were in one department and Cemetery in another; currently Cemetery and Parks are combined as one department with Recreation separate.

A motion was made by Mayor Smith to approve Resolution R2019-02 Adopt Fiscal Year 2018-2019 Final Budget; seconded by Councilman Palmer; motion carried unanimously

3. Discussion Regarding Outsourcing of Dispatching Services with the City of Show Low

Police Chief Larry Scarber said the concept of consolidating the call center was previously discussed; the new Police Department in Show Low has an updated dispatch center. Chief Scarber said he and Lt. Martin met with Show Low to discuss dispatching services; Show Low has a minimum of two dispatchers on at all times; this is not currently possible in Snowflake. Both departments use the RIMS system, which would make an easier transition for Snowflake dispatchers who may want to transfer to Show Low.

Lt. Bobby Martin said Show Low has a system in place to track an officer's location; this would be a cost savings since they already have the technology. Lt. Martin said that currently dispatch is approximately \$270,000 annually; the expense to add emergency services and additional employees would be an additional \$200,000; outsourcing to Show Low would be just over \$300,000 per year for those services.

Chief Scarber added that there would be staff at the Snowflake office for records management and public information.

Council asked about a timeline for the agreement; Chief Scarber said they are checking with legal counsel to discuss a contract. Gus added that Snowflake has approved the idea, as they are the managing department.

4. Consideration of Resolution R2019-03 Authorization to enter into Joinder Agreement with the Arizona Public Safety Retirement System

Chief Nelson said this has been an ongoing project and has asked to postpone the item pending further information.

Gus added that council previously approved the actuarial study which ways out the cost of moving employees to PSPRS. Currently the town is waiting on Arizona State Retirement to give the dollar value of the move to PSPRS. Gus said our department is unique in that our employees have been in ASRS; this is because previously they were EMS, which does not qualify for PSPRS.

Council asked why the change is being made. Chief Nelson replied that the systems are comparable; however, long-term disability is better with PSPRS.

A motion was made by Mayor Smith to postpone consideration of Resolution R2019-03; seconded by Councilman Baldwin; motion carried unanimously

5. Consideration of Fiscal Year 2018 Financial Audit and Presentation of the Comprehensive Annual Financial Report

Manager Gus Lundberg reported that the financial statement has been completed; sales tax increased by 16 percent; the increase will help where revenues may be lower. He said all departments were within their approved budgets.

Gus said the statistical section is unaudited; Gus feels it is the most useful because it provides a ten-year comparison; there was an increase of \$350,000 over expenditures; he said the increase in water rates would help with expenditures.

Council asked about the 16 percent increase; Gus replied that retail contributed largely to the increase; and construction was another large contributor. Gus said HURF funds are \$550,000-\$600,000 per year. Gus added that the \$35 vehicle tax increase is substantial for cities and towns.

A motion was made by Vice Mayor Cospser to approve the FY 2018 Financial Audit; seconded by Councilman Baldwin; motion carried unanimously

6. Consideration of Cemetery Rule Changes and Opening of New Section

Manager Gus Lundberg reported that the grass is established in the new section of the Cemetery and is ready to open to the public. Gus anticipates there will be interest in purchasing plots in the new area; there is approximately 1200 plots available.

Gus said there has been some confusion on headstone placement; on occasion, companion plots have had double headstones placed before both parties were interred; with two feet between plots, this creates an issue of having to move headstones; with the new section, this will not be an issue.

Jeremy said the old section consists of two eight-foot sections with a walkway and the newest section is ten-foot plots. Council asked if the newest section would be out of line with the old section; Jeremy said no that the walkway is three feet to allow for the alignment.

Councilman Brubaker said headstone placement is an issue. Council discussed the town's liability concerning the early placement of headstones if they need to be moved. Councilman Brubaker said most headstones are now in three sections, which makes moving them easier. Gus recommended purchasing a mini excavator to make the task of moving headstones easier.

Councilman Brubaker said he recommends the requirement for a vault be standard; he said when dirt settles around a casket the grave would sink; the vault will help with that; it also protects the casket from equipment driving over it. Council discussed the possibility of requiring a vault and the added expense to the family. Councilman Brubaker recommended that if the vault were not required that smaller equipment be used to prevent damage.

Gus said there is a height restriction on headstones; Gus proposed to increase the height requirement to 48 inches.

A motion was made by Councilman Brubaker to change the headstone height requirement to not exceed 48 inches; remove the existing rule that headstones cannot be placed before burial and to approve opening the newest section of the Reed Hatch Memorial Cemetery, additionally, authorize staff to procure a mini excavator; seconded by Councilman Palmer; motion carried unanimously

7. Consideration to Increase Parks Department Budget to Purchase Additional Equipment

Manager Gus Lundberg proposed a budget of \$90,000 to purchase a CAT mini excavator for the Cemetery; the Parks, Water, Sewer and Streets departments would share the cost. Gus requested approval of a \$22,500 transfer into the Parks department budget for their portion of the equipment.

Council asked if a CAT brand was needed; Jeremy said CAT would be more convenient for maintenance and repairs since they are local.

A motion was made by Vice Mayor Cospser to approve a transfer of \$22,500 into the Parks departmental budget; seconded by Mayor Smith; motion carried unanimously

8. Discussion Concerning Police Chief Appointment

Pursuant to A.R.S. § 38-431.03 (A) (1) the Town Council may Adjourn into Executive Session, which will not be open to the public, to discuss certain matters within the Police Department. No action will be taken.

A motion was made by Vice Mayor Cospser to recess into executive session and include Lt. Robert Martin; seconded by Councilman Peck; motion carried unanimously 8:15 pm

Council reconvened the special meeting at 9:15 pm

9. Manager update, Councilmember reports and future agenda items:

10. Adjourn: There being no further business Mayor Smith adjourned the meeting 9:15 pm

Certification of Minutes:

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 12th day of February 2019.

Dated this 12th day of February 2019

Geri Judd-Town Clerk