



TAYLOR TOWN COUNCIL REGULAR MEETING MINUTES

Thursday June 7, 2018 7:00 pm

Town Hall

425 Paper Mill Road

Taylor, Arizona

Mayor
David Smith
Vice-Mayor
Shawn Palmer
Council Members
Jason Brubaker
Kyle Peck
Carl Cosper
Lynn DeWitt
Fay Hatch

CALL TO ORDER: Mayor Smith called the meeting to order at 7:00 pm

COUNCIL PRESENT: Mayor David Smith, Vice Mayor Shawn Palmer, Councilman Carl Cosper, Councilman Kyle Peck, Councilman Fay Hatch, Councilman Jason Brubaker

COUNCIL ABSENT: Councilman Lynn DeWitt

STAFF PRESENT: Manager Gus Lundberg, Fire Chief Willie Nelson, Police Chief Larry Scarber, Clerk Geri Judd

VISTORS: See list

PLEDGE OF ALLEGIANCE: Led by Councilman Cosper

INVOCATION: Offered by Councilman Brubaker

CALL TO THE PUBLIC: No public comment

CONSENT AGENDA

- A. Approve Council Meeting minutes of May 3, 2018
- B. Approve May 2018 Check Register

A motion was made by Vice Mayor Palmer to approve the consent agenda as presented; seconded by Councilman Brubaker; passed unanimously

NEW BUSINESS

1. Consideration of Regional Grant Application for Fire Department Air Packs

Fire Chief Willie Nelson said the department would like to enter into a memorandum of understanding (MOU) with Pinetop, Timber Mesa, Heber/Overgaard, Pinedale/Clay Springs and Forest Lakes fire departments to apply for a \$1 million grant to purchase new breathing apparatus.

Chief Nelson said the department would have a 10% match of approximately \$7,000-\$8,000; the grant would supply 126 packs between all departments, with Taylor-Snowflake Fire receiving 10. He went on to say Pinetop Fire Chief Morgan has been leading the grant application.

A motion was made by Councilman Hatch to approve the Regional Grant Application request; seconded by Councilman Peck; passed unanimously

2. Public Hearing – Ordinance O2018-01 Town Code Title 2 Chapter 10 and Title 13 Chapters 05 and 10

Mayor Smith opened the public hearing; receiving no public comment the hearing was closed

3. Second Reading and Consideration of Ordinance O2018-01 Town Code Title 2 Chapter 10 and Title 13 Chapters 05 and 10

Mayor Smith read Ordinance O2018-01 by title only

A motion was made by Vice Mayor Palmer to approve Ordinance O2018-01; seconded by Councilman Cosper; passed unanimously

4. Public Hearing - Ordinance O2018-02 Town Code Title 18 Chapter 75 Administrative Procedures

Mayor Smith opened the public hearing; receiving no public comment the hearing was closed

**5. Second Reading and Consideration of Ordinance O2018-02 Town Code Title 18 Chapter 75
Administrative Procedures**

Mayor Smith read Ordinance O2018-02 by title only

A motion was made by Mayor Smith to approve Ordinance O2018-02; seconded by Councilman Cosper; passed unanimously

6. Consideration of Airport Consultant Contract Award with Morrison Maierle

Manager Gus Lundberg reported that the town is eligible to receive Federal Entitlement Funds; with the assistance of an engineer, the town must prioritize future projects. Gus said the RFQ received good response, however Morrison Maierle was the only bid response returned. Gus said Morrison Maierle has worked with the town for the past eight years.

Gus said the FAA has made changes in planning and design/engineering; there must be two separate procurements, both may be awarded to the same firm. Gus said staffs' recommendation is to award the contract to Morrison Maierle, for both engineering services and planning services for the next five years.

A brief discussion followed concerning funds required by the town. Gus added that funds could be carried forward each year for three years to accumulate the \$450,000 required.

A motion was made by Mayor Smith to award the Planning contract to Morrison Maierle; also to award the Engineering contract to Morrison Maierle; seconded by Vice Mayor Palmer; passed unanimously

7. Consideration of Amendment to Court Collections & Criminal Justice IGA with Navajo County

Manager Gus Lundberg said the amendment is to an existing agreement with Navajo County to prosecute misdemeanors on behalf of the town; the cost to the town is approximately \$7,700 per year.

A motion was made by Mayor Smith to approve the Amendment to the IGA for Court Collection and Criminal Justice Services with Navajo County; seconded by Councilman Cosper; passed unanimously

8. Consideration of Amendment to Shared Service IGA with the Town of Snowflake

Manager Gus Lundberg said rather than changing the existing IGA the proposed amendment will include the Recreation department that will be managed by the Town of Taylor. Gus added that each town now manage two departments.

Gus said the cost sharing verbiage changed to remove the most recent census reference; adding the cost sharing allocation percentage (CSAP) calculation, the CSAP will be evaluated each year and include funds generated by each town; including sales tax and the fee paid by Copperstate Farms. Taylor's cost sharing allocation is increasing by approximately one percent.

A motion was made by Councilman Peck to approve the Amendment to the Shared Services IGA with the Town of Snowflake; seconded by Vice Mayor Palmer; passed unanimously

9. Consideration of Resolution R2018-06 Authorizing a Bureau of Reclamation Grant Application

Manager Gus Lundberg reported that a similar resolution was passed a couple of months ago for the Rolling Hills water tank replacement. Gus said another grant is available that would fund fifty percent of the cost to replace water meters throughout town with electronically read meters.

Gus said it currently takes 3 full days to read 1,300 meters; the electronic meters would reduce that time to hours. Gus said the cost is approximately \$300,000 to replace the meters, which includes installation of the new meters that would most likely be contracted out.

A motion was made by Vice Mayor Palmer to approve Resolution R2018-06 Authorizing a Bureau of Reclamation Grant Application; seconded by Councilman Hatch; passed unanimously

10. Consideration of Budget Transfers

Manager Gus Lundberg reported that the Fiscal year end is approaching; he said there is need to make some budget transfers.

Airport budget increase of \$12,900 for the property purchased to complete the airport fencing.

Code Enforcement increase of \$1,900 for increased wages when Allen Davis was hired full-time.

Parks & Recreation increase of \$90,000 due to Rodeo Park pavilion, improvements at Freeman Park, and a department vehicle purchased for Aaron.

Gus said the transfers would reduce the contingency by \$104,800. He reported that sales tax collections are \$100,000 more than budgeted. Council asked if this is a one-time transfer, in which Gus replied yes.

A motion was made by Councilman Brubaker to approve the Budget Transfer request; seconded by Mayor Smith; passed unanimously

11. Information by Arizona Public Service regarding upcoming Ballot Initiative and Fire Mitigation

Mr. Neil Traver said APS recently changed their policy concerning smart devices, these devices re-energize power lines in case of an outage, and the smart device makes 3 attempts to re-energize a line. Mr. Traver said with the high fire danger APS has turned the devices off to mitigate the chance of sparks causing a fire. Crews will inspect the lines before they are re-energized.

Mr. Traver reported on a ballot initiative proposed by a billionaire from California called Clean Energy for a Healthy Arizona. Mr. Traver said the ballot initiative would actually shut down the Cholla and Springerville power plants; it could also shut down Palo Verde Nuclear plant.

Mr. Traver said APS has done analysis on the cost to residential customers; APS feels the average electric bill would increase by approximately \$1,200 per year, doubling what customers currently pay.

12. Consideration of Restructuring the 4th of July Rodeo Committee

Councilman Hatch said the Special Events Committee has been working on restructuring the Rodeo Committee. Manager Gus Lundberg added that the Church started the rodeo; in the late 90's the Church turned the property over to the town.

Gus said there has been a checking account under the town's tax number, the rodeo does not fall under normal operations of the town, and Gus recommends a separate entity manage the rodeo and the town provide support to the committee. Volunteers are in the process of setting up a non-profit entity to run the rodeo. Gus said staff recommends the Council authorized the committee to handle the 4th of July Rodeo.

Gus said the committee would not answer to Council, and are not subject to open meeting laws. Mayor Smith added that he has volunteered to be the liaison for the Council. Gus said the town has purchased the insurance policy this year naming the committee as additionally insured.

Debbie Tuckfield said the committee is working with an attorney to form the LLC. Ms. Tuckfield said the committee consists of Steve Frost, Chairperson; Jason Gibson, Vice Chairperson, Tammy Gibson, Secretary, and Debbie will serve as Treasurer. With the assistance of volunteers, the committee hopes to make the rodeo program bigger.

Council requested that the committee's bylaws be presented to Council when they are ready. Discussion followed on the direction the committee will take. Ms. Tuckfield said the rodeo pays out 100% of the registration fees; the committee keeps nothing, adding that all positions are volunteer.

A motion was made by Councilman Cospoer to approve the restructuring of the July 4th Rodeo Committee, seconded by Vice Mayor Palmer; passed unanimously

13. Consideration to Request the Snowflake-Taylor Chamber of Commerce to Oversee Vendors for the 4th of July Celebration and Management of the Sweet Corn Festival

Councilman Hatch reported that Carole Owens has been in charge of the Sweet Corn Festival for years. The Special Events Committee is proposing to have the Snowflake-Taylor Chamber of Commerce take over and manage the July 4th vendors and the Sweet Corn Festival.

Gus said staff has met with the Chamber and Rodeo Committee to discuss how to best utilize the new pavilion. Discussion followed concerning vendor set up, where to hold the dance and Cowboy Poetry. Gus said the Rodeo Committee would oversee Rodeo events and the Chamber would manage the vendors.

A motion was made by Mayor Smith to approve to request the Snowflake-Taylor Chamber of Commerce to oversee July 4th vendors and manage the Sweet Corn Festival; seconded by Vice Mayor Palmer; passed unanimously

14. Consideration to Decommission the Special Days/Special Events Committee

Councilman Hatch said with the changes discussed tonight, and with the help of volunteers, there is good reason to decommission the Special Days/Special Events Committee.

Councilman Hatch added that Trapper Days and the Anvil Parade would continue to be overseen by the town. Gus added that working with Brad Click and Aaron Solomon on Trapper Days that the town can handle that.

A motion was made by Councilman Peck to decommission the Special Days/Special Events Committee; seconded by Vice Mayor Palmer; passed unanimously

15. Consideration of Changes to National Bank Account Signers

Manager Gus Lundberg said with the recent Rodeo Committee changes, the town would need to add members Debbie Tuckfield and Tammy Gibson as signers on the rodeo checking account and remove Eddie Hancock.

A motion was made by Mayor Smith to add Debbie Tuckfield and Tammy Gibson as signers to the National Bank Rodeo Checking Account and remove Eddie Hancock, seconded by Councilman Peck; passed unanimously

16. Manager update, Councilmember reports and future agenda items:

Gus reported on the following:

Gus will be out of town for the July meeting, he recommends moving the meeting to July 12th

Mayor and Councilmember meeting is July 19th Taylor will be hosting this year at the Taylor Fire Station.

WWTP project is underway, the septage receiving station and influent screen have been received. Hatch Industries has started construction on the building.

An additional \$6,000 was awarded by APS for poles & netting at the Freeman Park soccer field.

Four Council packets were submitted for the Primary Election August 28, 2018

August 21st through 24th is the League of Cities Conference in Scottsdale.

Mayor Smith thanked Brad Click and Aaron Solomon for their work on the Memorial Program; he also thanked John Packer for his work, reporting that the memorial was a success.

Councilman Brubaker thanked the Police and Fire departments for their assistance with the soapbox derby.

Councilman Peck mentioned the newspaper article on Trapper Days

Councilman Cosper said he looks forward to the League of Cities Conference, adding that it is very informative.

17. Adjourn: Mayor Smith adjourned the meeting 8:55 pm

Certification of Minutes:

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 7th day of June 2018. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 7th day of June 2018

Geri Judd, Town Clerk