



**REGULAR MEETING OF THE  
TAYLOR PLANNING & ZONING COMMISSION  
ON TUESDAY, FEBRUARY 13, 2018  
AT 7:00 P.M. AT  
TAYLOR TOWN HALL  
425 W. PAPER MILL ROAD**

**Commission Members Present:** Chairman Jack Babb, Commissioner's Wayne Jones, Steve Foster and Don Shumway.

**Commission Members Absent:** Vice-Chairman Douglas Nichols

**Staff Present:** Planning & Zoning Director Allen Davis, Administrative Assistant Rhonda Wheeler

**Visitors:** None

1. Called to Order: Meeting called to order by Chairman Jack Babb at 7:03 p.m.
2. Flag Salute: Led by Commissioner Steve Foster.
3. Invocation: Given by Commissioner Wayne Jones.
4. Open Call to the Public: None
5. Approval of Minutes: Motion to approve the January 9, 2018 minutes as presented made by Commissioner Steve Foster with a second made by Commissioner Wayne Jones. The motion carried unanimously.
6. **Agenda Item: Discussion on presentation to the Town Council members concerning the Planning and Zoning Commission making the approvals or denials on zoning and building issues and having the Town Council making appellate decisions if needed.** Explanation that the recommendation is for changes to the Town Ordinance that would streamline all aspects of the P&Z Commission becoming the ruling authority in P & Z matters and the Town Council being the appellate for any dispute resolutions on the P&Z commissioner's rulings. There has to be two presentations at P & Z meetings with a

text amendment to the town ordinances and a public hearing and notification followed by Town Council approval. Discussion on item C 18.75.020 that needs changing, scratch out town council or board of adjustments and add in P & Z commission and appeal of such claims or decisions by the commission to the town council. Jack Babb brings attention to the ordinance with the recommended changes and states this is the second reading on the changes with the first one having been at the January 9, 2018 meeting. Allen Davis discusses A-4 in 18.75.50 that the word “must” needs to be change to the word “may”. Allen discusses that the changes the commission recommends are in ordinance 18.75.080. Motion made by Don Shumway to take the changes for 18.75.50 A-4 to the Council; a second was made by Steve Foster, the motion passed unanimously.

7. **General discussion and updates:** Allen Davis asks for feedback on an issue at Sweetwater subdivision with a one-way road currently used as the entrance and exit to the subdivision. Jack Babb discusses the problems for emergency vehicles with only one entrance and exit and the possibility of using an emergency access dirt road.
8. **Planning & Zoning members’ reports and comments.** Steve Foster discusses lack of spacing in parking lots for vehicles in the business parking lots; Allen informs Steve that site plan reviews for new sites will need to meet the parking requirements, which will be a foot wider, and a foot longer. No comments from Don Shumway or Wayne Jones. Jack Babb discusses the upcoming FFA Fun Day and that it is open to the community.
9. **Adjournment.** Motion to adjourn made by Steve Foster with a second made by Wayne Jones, meeting adjourned at 7:33 p.m.

Dated this 24<sup>th</sup> day of May, 2018

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Rhonda Wheeler  
Administrative Assistant