



**TAYLOR TOWN COUNCIL
REGULAR MEETING MINUTES
Thursday December 1, 2016 7:00 pm
Town Hall
425 Paper Mill Road
Taylor, Arizona**

Mayor Fay Hatch Vice-Mayor Shawn Palmer Councilmembers Jason Brubaker Gary Solomon Carl Cosper Lynn DeWitt David Smith
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PUBLIC HEARING

The Taylor Town Council will take public comment on adoption of the Fiscal Year 2016-2017 Town Budget

- Open Public Hearing – The Public Hearing was opened by Mayor Fay Hatch at 7:00 pm
- Receive public comment – No public comment received.
- Close Public Hearing – The Public Hearing was closed at 7:01 pm

CALL TO ORDER: Mayor Fay Hatch called the meeting to order at 7:01 pm

COUNCIL PRESENT: Mayor Fay Hatch, Vice Mayor Shawn Palmer, Councilman Carl Cosper, Councilman David Smith, Councilman Jason Brubaker, Councilman Kyle Peck

COUNCIL ABSENT: Councilman Lynn DeWitt, Councilman Gary Solomon

STAFF PRESENT: Manager Gus Lundberg, Clerk Geri Judd

VISITORS: See list

PLEDGE OF ALLEGIANCE: Led by Councilman Cosper

INVOCATION: Offered by Councilman Brubaker

CALL TO THE PUBLIC: Ms. Chris Wall with the Silver Creek Senior Center thanked all who came to serve Thanksgiving dinner. She also invited those available to service Christmas dinner on Thursday, December 22nd at 11:00 am.

CONSENT AGENDA

- A. Approve Council Meeting minutes of November 3, 2016
- B. Approve November 2016 Check Register

A motion was made by Vice Mayor Palmer to approve the consent agenda as presented; seconded by Councilman Smith; passed unanimously

NEW BUSINESS

1. **Farewell remarks from exiting Councilmember Gary Solomon**
Removed from Agenda – Councilman Solomon not present
2. **Administration of Oath of Office to new Councilmembers Fay Hatch, Shawn Palmer and Kyle Peck**
Judge Fred Peterson administered the Oath of Office to newly elected Councilmembers Fay Hatch, Shawn Palmer and Kyle Peck.

3. **Consideration of nominations to fill position of Mayor; Approve appointment of Mayor**
Manager Gus Lundberg explained the process for nominations per Roberts Rules of Order.

Manager Gus Lundberg opened the floor for nominations for the Office of Mayor.

Councilman Shawn Palmer nominated Councilman David Smith. Councilman David Smith nominated Councilman Fay Hatch. Councilman Brubaker nominated Councilman Shawn Palmer. Being no further nominations, the floor was closed.

A call for votes on the first nomination received for David Smith was taken; Councilman Jason Brubaker “No”, Councilman Shawn Palmer “Yes”, Councilman Fay Hatch “Yes”, Councilman David Smith “Yes”, Councilman Kyle Peck “Yes”, Councilman Carl Cosper “No”.

Councilman David Smith having received a majority vote (4-2) was appointed Mayor.

Councilman Fay Hatch said over the past 6 years the Council has worked together very well and he appreciates the work and dedication by everyone; he went on to say that, it's also the town staff and hundreds of volunteers that make it work.

4. Consideration of nomination to fill position of Vice Mayor; Approve appointment of Vice Mayor
Manager Gus Lundberg opened the floor for nominations for the Office of Vice Mayor.

Councilman Jason Brubaker nominated Councilman Shawn Palmer. Mayor David Smith nominated Councilman Fay Hatch. Being no further nominations, the floor was closed.

A call for votes on the first nomination received for Councilman Shawn Palmer was taken; Councilman Carl Cospoer "Yes", Councilman Kyle Peck "No", Mayor David Smith "Yes", Councilman Fay Hatch "Yes", Councilman Shawn Palmer "Yes", Councilman Jason Brubaker "Yes".

Councilman Shawn Palmer having received a majority vote (5-1) was appointed Vice Mayor.

5. Consideration of Resolution R2016-10 Adopt Fiscal Year 2016-2017 Final Budget

Manager Gus Lundberg reported once a tentative budget is adopted it can be modified but cannot be increased. Gus said this item is procedural to adopt the 2016-2017 Final Budget.

A motion was made by Councilman Hatch to adopt Resolution R2016-10 Fiscal Year 2016-2017 Final Budget; seconded by Councilman Cospoer; passed unanimously

6. Consideration of Resolution R2016-11 Ambulance Lease Agreement

Manager Gus Lundberg reported that a few months ago Council approved the purchase of an ambulance for just over \$150,000. Gus recommended the town put half the cost down and finance the remainder at 2.5 percent for 3 years through National Bank of Arizona.

Gus also recommended that Section #2 of the Resolution be changed from Mayor to Town Manager.

A motion was made by Vice Mayor Palmer to approve Resolution R2016-11 Ambulance Lease Agreement with changes to Section #2 to read Town Manager; seconded by Councilman Brubaker; passed unanimously

7. Consideration of Proposed Scope of work with Valentine Engineering for Wastewater Treatment Plant Upgrades

Manager Gus Lundberg said costs have increased in regards to the WWTP upgrades, prior to a meeting with ADEQ Gus reached out to Valentine Engineering. Valentine Engineering has since submitted its statement of qualifications; Gus noted that Valentine Engineering has completed seven similar projects. Gus said one thing discussed was how to get the project off the ground and how the new equipment will work with our plant.

Gus said the staff recommendation is to hire a construction manager who will work with the engineer and contractor to ensure that both are involved with the design phase of the project. Gus said having the contractor involved in the design phase would allow the contractor to give a cost estimate during this phase, instead of submitting change orders once the project has started.

Mayor Smith asked how you pick a contractor; Gus stated it is more like an interview process to choose your contractor. The Town will open up the contractor selection process with the engineer on board.

Councilman Cospoer said the system can work but in some cases, the larger contractors get the job. Gus added that there is concern with the local contractor selection pool in terms of the experience necessary for this type of project.

A brief discussion followed concerning the option and cost of bringing an engineering firm on-board.

A motion was made by Vice Mayor Palmer to move forward with Valentine Engineering for the Wastewater Treatment Plant upgrades; seconded by Councilman Cospoer; passed unanimously

Councilman Brubaker suggested that Councilman Cospers read over the contract along with Gus.

8. Manager update, Councilmember reports and future agenda items:

Councilman Fay Hatch requested that Councilmember committee assignments be on the January agenda.

Gus reported December 8th and 9th the League of AZ Cities and Towns will hold a training for newly elected officials for those interested in attending.

9. Adjourn: A motion was made by Councilman Hatch to adjourn the meeting; seconded by Vice Mayor Palmer; 7:40 pm

Certification of Minutes:

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 1st day of December 2016. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 2nd day of December, 2016

Geri Judd - Town Clerk