



TOWN COUNCIL MEETING MINUTES

September 7, 2011 - 7 pm

Town Complex

425 Paper Mill Road, Taylor, AZ 85939



CALL TO ORDER: Mayor Fay Hatch called the meeting to order at 7:07 welcoming the visitors.

ROLL CALL: Council present: Mayor Fay Hatch, Vice Mayor Jane Lee, Councilman Gary Solomon, Councilman Mark Reed, Councilman Shawn Palmer and Councilman Jared Hatch

Council absent: Councilman Alan Ramage

Staff present: Manager Eric Duthie, Clerk Kelly Jones, Engineer Stu Spaulding, Building Official Jeff Johnson, Public Works Director Ronald Solomon and Police Chief Jerry VanWinkle

Attorney: Sterling Solomon present

Visitors present: "See List"

PLEDGE OF ALLEGIANCE: Led by Councilman Jared Hatch

INVOCATION: Offered by Vice Mayor Jane Lee

CONSENT AGENDA

- A. Approve minutes of the August 3, 2011 Town Council meeting
- B. Approve the following proclamations:
 - Appreciation to Taylor Stake for Clean-up Day* (August 27, 2011);
 - National Preparedness Month* (September 2011);
 - Patriot and Day of Service and Remembrance* (September 11, 2011);
 - Navajo County Fair Days* (September 14-18, 2011);
 - POW/MIA Recognition Day* (September 16, 2011);
 - United States Constitution Week* (September 17-23, 2011);
 - Family Day* (September 26, 2011);

A motion was made by Vice Mayor Jane Lee, seconded by Councilman Jared Hatch

To approve the consent agenda

The vote was unanimous (6-0)

ACTION ITEMS

A motion was made by Mayor Fay Hatch, seconded by Councilman Mark Reed

To move "Call to the Public" to the front of the agenda

The vote was unanimous (6-0)

Naomi Hatch informed those in attendance of a Patriotic Fireside featuring Mike Ramsdell to be held Sunday, September 11th at 7:00 the Snowflake Stake Center.

Don Anderson thanked the Council for passing the Proclamation designating September 2011 National Preparedness month. He reported that Taylor and Snowflake are trying to recruit as many as they can to volunteer for policing and EMS responses.

Discussion/Action: Council invitation to the “9/11 Commemoration” ceremony on Sunday, September 11, 2011 at 7 a.m. at the Taylor Fire Station.

Fred Carnahan extended an invitation to the council, staff and those in attendance to attend the 10th anniversary program of the 911 tragedy to be held on Sunday, September 11th at the Taylor Fire Station at 7:00 a.m. Mr. Carnahan said he has been holding this program making it available to all those interested in attending since the attack on September 11, 2001.

Discussion/Action: Council invitation to a media event by “AAA Highroads with Dan Davis” on September 19-20, 2011.

Eric reminded the Council that in May, engaged through the White Mountain Partnership, *AAA Highroads with Dan Davis* television program visited Taylor and Snowflake for a tour. They filmed highlights of both towns along with other communities in our area which will aired in July and will be rebroadcast in October. They liked this area and will return to Taylor and Snowflake on September 18 – 20. Their focus in Taylor is to see the Firing of the Anvil which has been scheduled for Tuesday the 20th at around 9:00 a.m. On Monday night, the 19th, a dinner will be hosted for Mr. Davis at Sanford Flake’s barn in Snowflake and there is room for ten attendees from Taylor. Eric asked the Council to please let him know if any are interested in attending. Eric said this is a good move for tourism to let people know we exist, informing them about our heritage and what we have to offer.

Discussion/Action: Special Days/Special Events Committee recommendation of a new Chair of the Rodeo Committee.

Mayor Hatch explained that since this item was placed on agenda a need has developed to table this item for another meeting.

**A motion was made by Vice Mayor Jane Lee, seconded by Mayor Fay Hatch
To table agenda item #5, Special Days/Special Events Committee recommendation of a new
Chair of the Rodeo Committee
The vote was unanimous (6-0)**

1. Discussion/Action: Navajo County Board of Supervisor legislative redistricting update.

Alice Anderson who was appointed to serve on the District IV redistricting commission was present to update the Council on the committee’s progress. She said the formula they use for redistricting which is done every ten years is based in part by population results from the last census in an effort to keep districts fairly equal in population as mandated. The U.S. Department of Justice has asked for a 5% deviation to be tolerated now when it has been 10% in the past. She said the challenge they are facing is that they have somewhat of equality in each district with little variation to avoid retrogression where minorities have been able to vote and to protect their ability to vote. Their proposal is to find districts with gained population growth and add to ones with losses. Mandates also require to take into consideration that new districts should somewhat match the old ones in boundaries and numbers. She said the incorporated municipalities should not be split. They have held meetings for public input and Winslow, Taylor, Snowflake, Show Low and Holbrook have all submitted resolutions asking to not be split. Taylor and Snowflake have also submitted resolutions not to be split from each other since after the last census Taylor was put in district four while Snowflake was put in district three. The assignment of the committee is to come up with two or three choices of maps and turn them into Navajo County by the end of September. Proposed maps

submitted by the public are fine-tuned by a consultant before being sent to the U.S. Department of Justice. Mrs. Anderson said the main input they are receiving is to not split municipalities with common interests. They are supposed to keep precincts intact and to take incumbents into consideration and not get them out. Their final meeting is on September 27th and they will be able to present their proposals to the Navajo County Board of Supervisors. The board will then submit their approved proposal to the U.S. Department of Justice for their approval.

Discussion/Action: Approve/Deny Resolution R2011-08 supporting the retention of the current geographical configuration of Arizona State Legislative District 5.

Mayor Hatch reported that he recently attended a meeting regarding geographical configuration of District V. One small change would have to be made adding a portion of the Verde Valley to the current configuration. He said that one of the other proposed change would put us in the same district as Flagstaff and we are lobbying to keep out of that type of district. The map preferred by most in attendance at the meeting wanted to stay where they are now. Mayor Hatch said the main complaint was that members of the committee were from heavily populated communities and that rural communities were not well represented.

A motion was made by Councilman Gary Solomon, seconded by Councilman Mark Reed To approve Resolution R-2011-08 supporting the retention of the current geographical configuration of Arizona State Legislative District 5 contingent on changing the language in the resolution to specify map option two.

The vote was unanimous (6-0)

Discussion/Action: Resident request to explore adoption of a town Ordinance to ban the use of BB guns, pellet guns, or guns not covered by covered by current State law by any person under the age of 16 years for safety of residents, property, and pets.

Melanie Rearden explained that her neighbor's five year old grandson recently shot her front window with a BB gun. She called the police department and the responding officer explained that BB guns are not covered by State statute and Taylor does not address them in their Town Code. She said the neighbor was contacted and replaced the window but she is left with some serious concerns about Taylor having no restrictions about the use of BB guns. Mrs. Rearden provided the Council with statistics and added that adult supervise is lacking. She wants an ordinance in Taylor that no one under the age of 16 for safety purposes would be allowed to use a BB gun unsupervised. Councilman Jared Hatch said he understands the concern and feels we need to look into this situation. Mrs. Rearden read aloud an ordinance the Town of Snowflake has in place regarding this matter. In answer to Councilman Gary Solomon's question Police Chief Jerry VanWinkle said in Snowflake it is a Class 2 Misdemeanor with a maximum penalty of three months in prison or a \$750 fine and one year probation. Snowflake has had this ordinance in place since 1986 and the police department answers four or five calls per year. Mrs. Rearden said she feels adults should have the option to be able to use a BB gun her concern is with younger children. Councilman Shawn Palmer said he teaches kids the proper use of firearms and agrees there should be some type of rules but the rules need to be enforced. He stated he would like more time to visit this and to explore options. He feels we could come up with something and word it to fit everyone's needs. Councilman Gary Solomon said he feels we need to try to reach them but need to lean toward teaching against improper use rather than an ordinance that completely restricts use.

A motion was made by Councilman Shawn Palmer, seconded by Councilman Gary Solomon To explore the adoption of an ordinance to possibly ban use of BB Guns not covered by current State laws and to direct staff to put together and research information for a possible ordinance for a certain age group.

The vote was unanimous (6-0)

Discussion/Action: Update concerning Freeman Hollow Road project.

Public Works Director Ronald Solomon gave a brief history of Freeman Hollow Road and informed the Council that Navajo County offered to upgrade 3.5 miles of the road. There are portions of the road in Taylor, Snowflake and Navajo County. Ron said the project is to base coat, chip and seal and the project is scheduled to start in two weeks. Navajo County asked Taylor to get right of ways for the road from the owners. Taylor's portion has never been dedicated to the public since it is owned by a corporation. They have agreed to give a 50 foot easement but want the road to be straightened out which will cost the town a lot of money including two 24" culverts. Ron said we have not budgeted funds for this project and it would have to be engineered at the town's expense. The road will have to be built up 14 to 18 inches for 300 feet. Engineer Stu Spaulding said there is material there that could be used but due to the lack of man power this project cannot be done in-house and the time frame will not allow us to put it out to bid. A survey has already been done since we previously needed it to show to the landowners.

Following discussion it was decided that staff will move forward on this and report back to the Council at a later date.

Discussion/Action: Approve/Deny Northeastern Arizona Training Center (NATC) Board action to transfer operational responsibilities to the town.

Eric reported that the Northern Arizona Training Center (NATC) started in partnership with Navajo County, Northland Pioneer College, the Northern Arizona Fire Chiefs Association, the Northeastern Police Association and the Town of Taylor. The land was donated by Catalyst and the Arizona Peace Officers Standards and Training (AZPOST) provided much of the money to build the track. In 2007 the Town of Taylor took out a \$500,000 note from the Greater Arizona Development Authority (GADA), a State agency that provides funding, at low interest, to build the burn training tower.

The Town of Taylor holds the GADA note and was making the payment to GADA for NATC for a while but they are now caught up. There is a pre-payment preclusion in the contract that we cannot pay the loan off early so we are the major stake holder financially. Navajo County has put some money in and Northland Pioneer College pays for the Northern Arizona Vocational Institute of Training (NAVIT) to use the facility. Lots of fire districts use the facility for training and have made commitments to pay into the center each year, some have paid in and some have not which is an issue the board has been dealing with.

During the last three years Navajo County hired a director. The first year was to get the center up and running after that his salary was reduced and his job status was changed to part time with insurance coverage, at his request. The county is abolishing this position as of October 1st. As a result, and with concern about continuing the stability of the center, the board discussed options that would be best. Their action was that the Town of Taylor was the most suitable entity to "take operational control" of the center.

Navajo County committed to handle all maintenance to the entire complex upon receiving notice from the Town of Taylor. We are working with the Northland Pioneer College, on-site instructors, to keep us informed of needed repairs. The fire chiefs association will get districts here for training and to pay dues and fees.

The Board has already approved the establishment of a Navajo County Sheriff's Departments substation on the facility. Northland Pioneer College agreed to maintain their financial commitment at levels consistent with their current funding, at minimum.

With those things in place the board took action to assign day to day responsibility to the Town of Taylor. The scheduling will be done through the town with staff and EMS Director Clint Burden and Police Chief Jerry VanWinkle through a master calendar system.

Sterling said we are in the process of writing a Memorandum of Understand (MOU) on this.

**A motion was made by Councilman Jared Hatch, seconded by Vice Mayor Jane Lee To approve the Northeast Training Center Board action to transfer operational responsibilities to the Town of Taylor
The vote was unanimous (6-0)**

Discussion/Action: League of Cities and Towns Conference review.

Councilmembers gave their input on the League of Arizona Cities and Town Conference they recently attended.

Councilman Gary Solomon said he enjoyed the conference and would like to discuss this at the upcoming retreat. The information given was good.

Councilman Jared Hatch said he enjoyed the workshops he attended particularly the one on the future of aviation. He also attended the session regarding new technology for better citizen service and said we can look into this to make things easier for customers.

Vice Mayor Jane Lee said they always offer workshops you can enjoy and learned from. The Council/Manager partnership explained how they work together for the betterment of our community. Budgeting for outcomes with economy the way it is gave good ideas on prioritizing.

Mayor Fay Hatch would like to see forums specifically for smaller communities. A lot of the information was pertained to larger communities. There were lots of good things there.

Discussion/Action: Town Council/Executive Staff planning retreat agenda.

The Council/Staff retreat will be held on Thursday September 22nd at 6:00 p.m. at the Silver Creek Senior Center. Eric reviewed what he has for the agenda and the Council made a few suggestions to add to the agenda:

Exploring town ordinances
The League conference
Freeman Hollow Road

Discussion/Action: Second and final reading of Town Ordinance O2011-04, amending Sections 18.20.060 (Subdivision Lot Development Standards); 18.70.030 (Board of Adjustment); 18.75.050 (Site Plan Review Procedure); and 18.75.060 (Conditional Use Permit Procedures).

Ordinance O-2011-04 was read for the second time by title only by Mayor Fay Hatch.

**A motion was made by Vice Mayor Jane Lee, seconded by Councilman Mark Reed
To approve the second reading of Ordinance O-2011-04 amending sections 18.20.060 (Subdivision Lot Development Standards); 18.70.030 (Board of Adjustment); 18.75.050 (Site Plan Review Procedure); and 18.75.060 (Conditional Use Permit Procedures)
The vote was unanimous (6-0)**

Discussion/Action: Second and final reading of Town Ordinance O2011-05, adopting the 2011 amendments to the tax code of the Town of Taylor by reference and establishing an effective date.

Ordinance O-2011-05 was read for the second time by title only by Councilman Mark Reed

**A motion was made by Councilman Mark Reed, seconded by Councilman Gary Solomon
To approve the second reading of Ordinance O-2011-05 adopting the 2011 amendments to the tax code of the Town of Taylor by reference and establishing an effective date.
The vote was unanimous (6-0)**

CALL TO THE PUBLIC

Call to the Public was discussed earlier in the meeting.

FUTURE AGENDA ITEMS

Discussion of Business Licenses

ADJOURNMENT:

**A motion was made by Councilman Gary Solomon, seconded by Councilman Jared Hatch
To adjourn the meeting
The motion carried (9:34)**

I hereby certify that the foregoing minutes are a true and correct copy of the Taylor Town Council meeting held on the 7th day of September, 2011. I further certify that the meeting was duly called to order and that a quorum was present.

Dated this 8th day of September, 2011

Kelly Jones
Town Clerk
Town of Taylor